

PANUI Jul 2017

Licence to Occupy

Kia ora koutou

This panui is dedicated to housing or the process for Licence to Occupy. All application will be processed in accordance with the new Occupancy Policy. All existing Licence Holders and Building owners will be brought into line with the new 'Conditions of Occupancy', also covered in the new policy. **The current housing maximum for the Reservation has been set at 90** – this will be reviewed every 3 years.

Veronica Hunapo and Moerangi Rakaupai are the Trustees leading this work. A new email has been set up just for housing/occupancy queries, applications and correspondence:

WhanganuiBay.housing@gmail.com

Veronica Hunapo: (m) 0212119898

This work has been broken up into **5 pieces**:

- 1) Eligible and Current Building/Caravan/Bach Owners.
- 2) Eligible and waiting to build on an already allocated site.
- 3) Ineligible by Whakapapa and currently have a building on the Reservation.
- 4) Issue of New Invoices.
- 5) New Applications.

(1) **Eligible and Current Building/Caravan/Bach Owners.** Your actions include:

- a. Find all the documentation you have for your building and your original application.
- b. Email or call Veronica and Moerangi to arrange a meeting **within the next 3 mths.**
- c. Agree a plan to update all the documentation for the building.
- d. Agree a plan to improve the building to meet the council building standards **within 2 years.**
- e. Agree the new conditions of occupancy.
- f. Sign a New Application form.
- g. Receive a new Licence to Occupy.

(2) **Eligible and waiting to build on an already allocated site.** Your actions include:

- a. Find all the documentation you have for your building and your original application.
- b. Email or call Veronica and Moerangi to arrange a meeting **within the next 3 mths.**
- c. Agree a plan to update all the documentation for the building.
- d. Pay annual application fee.
- e. Agree the new conditions of occupancy.
- f. Sign a New Application form.
- g. **Complete your build within 2 years.**
- h. Receive a new Licence to Occupy.

(3) **Ineligible by Whakapapa and currently have a building on the Reservation.** Your actions include:

- a. Find all the documentation you have for your building and your original application.
- b. Email or call Veronica and Moerangi to arrange a meeting **within the next 3 mths.**
- c. Understand the remaining period of your occupancy.
- d. Make arrangements, as applicable, to end your period of occupancy.

(4) **Issue of New Invoices for Annual Occupancy Fee.**

Your actions include:

- a. The Annual fee period is from 1 April – 31 March.
- b. All those with buildings/caravan/ bach on the reservation are required to pay an Annual Occupancy Fee of \$520, commencing July 2017 and first payment **due in full by 31 March 2018.**
- c. Those members who have been paying annual fees for at least the past 2 years will remain on the annual fee of \$300 until the 2018/2019 period.
- d. All those in the application and build process are required to pay an annual Fee of \$650, this fee each year and is due during GATE 2 and GATE 3.
- e. **Failure to pay annual fees** will result in a 'Notice to Vacate' the reservation or cancellation of the applications.

(5) **New Applications.** Your actions include:

- a. **Gate 1 Opens 1 August 2017 and closes 31 August.** Email your registration and eligibility documents to WhanganuiBay.housing@gmail.com